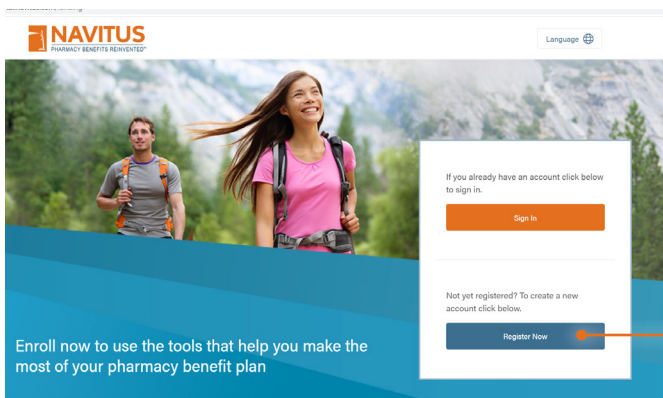


# Member Portal Registration

The Navitus member portal provides easy-to-use tools that help you make the most of your pharmacy benefit plan.

Enrolling is easy with these simple steps!



## 1. Go to [memberportal.navitus.com](https://memberportal.navitus.com)

- ▶ Click "Register Now" and enter your contact information.

Registering is easy! Simply enter the following information exactly how it appears in your benefit enrollment information. Your plan must be active to register.

1 Contact Information

First Name \*

Last Name \*

Email (Username) \*

Email must be unique, valid, and active.

Registering is easy! Simply enter the following information exactly how it appears in your benefit enrollment information. Your plan must be active to register.

2 Membership Information

Member ID

Member ID

Please select your address from the list below

886 STAMM PLAIN

71448 SANFORD PORT

1207 WILBER VIA

## 2. Provide membership information

- ▶ If you select "I don't know my member ID", OR if the Member ID entered does not match the First Name, Last Name and Date of Birth entered, then you will be taken through a few simple questions to validate your information.



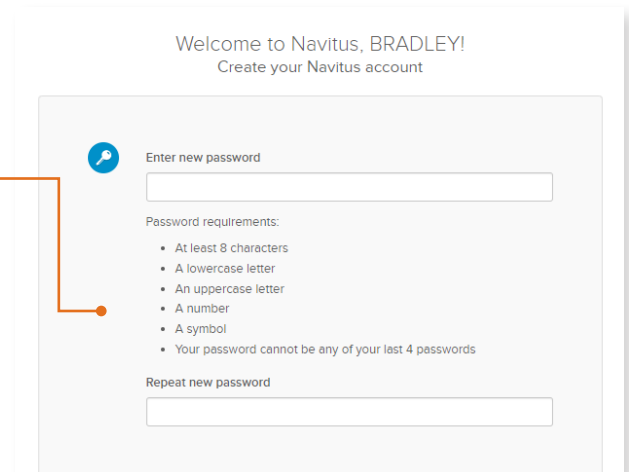
### 3. Receive email verification and activation

- ▶ A verification link\* will be emailed to you within five minutes. If you do not see the email in your inbox, refresh your inbox or check your spam folder.
- ▶ Open the verification email and click "Activate Navitus Account".

\*Note: the verification link expires in exactly one hour.

### 4. Create an account

- ▶ Set up a password to create your account. For your security, your password must be at least eight characters and include a lowercase and uppercase letter, a number and a symbol.
- ▶ You will then be taken to the sign-in page.



It's that easy. Get started today!

\*Current members registered with an older version of the member portal must register for the new portal using the steps outlined above. If you are registered for other Navitus applications, you may be able to use the email and password associated with that tool. A message will inform you if your email is already registered.

\*\*Your plan must be effective before your member portal will be active.